Three Squares Program

The goal of the Three Squares program is to provide supplemental food to children most in need of additional nutrition in a manner that protects their dignity. The program is based on the knowledge that adequate nutrition is crucial for academic success.

Northwest Harvest agrees:

1. To provide at no cost a variety of foods that are: nutritious, ready-to-eat or easy-to-prepare, child-appropriate and shelf-stable.

2. To help ensure food arrives at participating schools, or partners, on a regularly scheduled basis.

Participating School agrees:

1. To provide at least one staff member to serve as site coordinator.

2. To identify children at most immediate nutritional risk for inclusion in the program.

3. To deliver food to participating children every week. Delivery will be determined on a case by case situation. Food may go home with each student, parents may pick up the food at the school, or the food may be delivered to the home of the student.

4. To protect the identity of the participating children and their families and to require no personal documentation.

5. To track the number of children who receive food assistance each month, and provide this information in the requested format upon request by NWH.

6. To maintain and distribute NWH products in a safe, sanitary and wholesome condition, in accordance with all state and local food safety laws. Under no circumstances shall the school permit food, supplies or material to become contaminated or rendered unfit for human consumption, use or distribution.

7. To distribute all food to students by the close of the school year or return unused product to Northwest Harvest, and complete end of year evaluation survey.

8. To promptly notify Northwest Harvest of any changes in personnel or other changes that impact the Three Squares program.

9. To read and review the Three Squares Program Guidelines.
Both parties agree that Northwest Harvest will not be held liable for the safety or condition of the food after delivery.

This agreement will be in effect for one (1) school year commencing September 1, 2019 and ending on June 30, 2020. Participation requires application annually. No other agreements or other understandings will apply.

Either party may terminate the agreement described above without cause or prior notification by sending a note of cancellation in writing by registered mail to the last known address. By entering into this agreement both parties represent and warrant that there is no intention to create an agency or employment relationship and that neither will become liable in any fashion for the activities or actions of the other.

**Participating School**

Authorized Signature___________________________________ DATE___________

Name ____________________________________________________

School ____________________________________________________

Email Address _____________________________________________

Phone Number ____________________________________________

**Northwest Harvest Three Squares Program**

Authorized Signature: DATE 8/12/2019

Name: Jenn Tennent

Title: Director of the Hunger Response Network